

IV. Nominations and Elections of Officers

1. Election of Officers shall be held once per year at an Executive Board meeting in December, the specific date of which to be determined by the presiding President with at least 60 days notice. This Executive Board meeting shall be open to all User Group members, however non-Officers will not be given votes.
2. Elections for all officer positions shall be held during a single Executive Board meeting. Should the elections exceed the allotted Executive Board meeting time, the Executive Board, using pre-election positions, may vote to postpone the remainder of elections with a two thirds vote. The remainder of elections must then be conducted within 7 days.
3. Nominations.
 - a. Nominations shall take place starting a minimum of 30 days prior to the date of elections. The presiding President shall communicate this date a minimum of 15 days ahead of time.
 - b. Members can either self nominate or be nominated by a current Officer.
 - i. If nominated by a current Officer, a member must accept the nomination to be fully nominated.
 - c. Nominations can be either be spoken aloud during an Executive Board meeting when asked for by the presiding officer, or by email submitted directly to the President.
 - d. All nominations will be shared by the President to the Executive Board by email 7 days before elections. Any member of the User Group may also request the list of nominations.
4. Quorum of the Executive Board is required for the duration of elections. Any officers who are late to or leave during, with the exception of recesses called by the presiding officer, the meeting at which elections are held will not be allowed to vote during elections.
5. Elections for positions shall be in the following order; President, Vice President, Treasurer, Secretary, Sponsorship Coordinator, Webmaster, Marketing Coordinator, Event Coordinator.
6. Elected officers will not take over new positions until the end of the meeting(s) at which elections are held.
7. Voting by proxy during elections is not allowed.
8. Elections will be presided over by the President of the Executive Board.
 - a. If the President of the Executive Board is nominated for a specific position, then the elections for that specific position will be held by the next Officer in line not also running for that position.

9. Elections process for an Officer position.
 - a. The presiding officer shall read off the list of nominations for the position to all members present.
 - i. Each nominee must reconfirm their nomination or withdraw their nomination when their name is called.
 1. If a nominee is not present, their nomination will be automatically withdrawn. No absentee nominees will be allowed.
 - ii. After all names are called, the presiding officer will open the floor to additional nominations. Current officers may nominate any member present and said member must accept the nomination. Any present members may also nominate themselves.
 - b. Elections for the position will begin. Nominees will present in reverse order of nomination.
 - c. All nominees with the exception of the nominee presenting will leave the room.
 - d. The nominee will have up to 5 minutes to speak or present to the members present. The officers present will then have up to 5 minutes to ask questions of the nominee.
 - e. Once all nominees have presented, the present officers will have up to 5 minutes to discuss the candidates.
 - i. No candidates for the position may be in the room at this time.
 - f. After discussion, private ballot voting will occur. Paper ballots will be distributed to all officers present. Officers must either write a candidate's name to vote for or the word "abstain."
 - i. No candidates for the position may be in the room or vote.
 - ii. Members present who are not Officers may not vote.
 - iii. All votes have equal weight.
 - g. Once all ballots are cast, the presiding officer and secretary will count ballots outside the meeting room.
 - i. If the Secretary is a candidate for the position, then a member of MnCloud LLC Board of Directors shall take their place. If such a member is not present, the presiding officer shall choose another officer to take their place.
 - h. In case of a tie:
 - i. If 3 or more candidates are running, there will be a runoff between the top two candidates. The candidates will not be invited back in the room. The presiding officer will re-enter the meeting room and collect another round of ballots with only the top two candidates eligible for votes.

1. If 3 or more candidates are running and the top two candidates cannot be established due to a three (or more) way tie, any members of the MnCloud LLC Board of Directors present will have an immediate private vote for a tie breaker.
- i. The presiding officer will re-enter the meeting room and invite all candidates to enter as well. The presiding officer will announce the elected candidate to all members present.
 - i. Specific vote results will not be shared with anyone besides those tallying. The ballots will be disposed of in 24 hours unless a nominee contests the results.
 - ii. If a nominee would like to contest the results, they inform the presiding officer immediately. Results will then be verified by an independent third party within 24 hours.